



FINANCIAL ADMINISTRATIVE & PROFESSIONAL
SERVICES TRAINING COUNCIL
INCORPORATED

FAPSTC e- News April 2013

Welcome to FAPSTC e-News. This is a free service provided by the FAPS Training Council to keep our supporters informed about developments and events in the vocational education & training sector, particularly those that impact on the Financial, Administrative and Professional Services industries.

E-news will be distributed and back issues archived on our website www.fapstc.org.au

If you have received our e-newsletter from another source (i.e. not directly from FAPSTC) and would like to subscribe to future editions, please [sign up here](#). If you would like to [unsubscribe](#), [click here](#), or see the link at the bottom of this email.

If you have any comments on the e-news please send them [here](#). We welcome your feedback and suggestions for future editions.



Training Package Version Guide

Training Package	Version @ 15/4/13
CPP07 Property Services Training Package	Version 13.0
FNS10 Financial Services Training Package	Version 4.0
BSB07 Business Services Training Package	Version 8.1

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New Training and Workforce Development Minister



Government of Western Australia
Department of Training
and Workforce Development

The Premier Hon Colin Barnett MLA recently announced the State Government's new Cabinet. The Chairman and Board of FAPSTC congratulate the Hon Terry Redman MLA on his appointment as Minister for Training and Workforce Development.

2013 - WA Training Awards

Calling for applications

The Department of Training and Workforce Development is now calling for applications for the WA Training Awards 2013.

The Awards recognise the outstanding achievements of apprentices, trainees, vocational students and the contribution to training made by trainers, training organisations and employers.

Prizes exceeding \$100 000* will be awarded to State finalists and winners at a presentation dinner on Friday 20 September 2013 hosted by the Minister for Training and Workforce Development. State winners will also have the chance to represent Western Australia at the Australian Training Awards to be held in Perth in November.

Entries close Friday 10 May 2013.

Individual categories:

- WA Apprentice of the Year
- WA School Based Apprentice of the Year
- WA Trainee of the Year
- WA Vocational Student of the Year
- WA Aboriginal and Torres Strait Islander (ATSI) Student of the Year
- WA Culturally and Linguistically Diverse (CaLD) Training Award
- WA Trainer of the Year

Organisation categories:

- WA Small Business of the Year
- WA Employer of the Year
- WA VET in Schools Excellence
- WA Training Initiative
- WA Small Training Provider of the Year
- WA Large Training Provider of the Year
- WA International Training Provider of the Year

Follow the WA Training Awards on Facebook, Twitter, LinkedIn or YouTube.

*Individual category winners will be awarded a \$7000 study grant and organisation category winners will be awarded a prize to the value of \$8000.

WestOne

WESTONE SERVICES NEEDS YOUR SUPPORT FOR OUR RESOURCE DEVELOPMENT / REVIEW AND REFRESH PROJECT

ABOUT US

WestOne Services is funded by the Department of Training and Workforce Development to support the strategic priorities of the Western Australian Government through the development of innovative,

technology-enabled vocational education and training (VET) resources to enhance training, assessment and learning delivery. We create and develop VET training and learning resources for training providers, industry and businesses, and support the online delivery of national training packages. These products include learning, training, assessment and professional development resources. Resources are produced as vision (video), DVD, CD, online, printed publication or PDF. These can be used as supporting material in the classroom or online.

WestOne Services partners with State Training Providers, Private Providers, Training Councils, content experts and industry to produce innovative products and services aimed at enhancing the VET sector.

WORKING WITH WESTONE

WestOne is busy developing and producing a range of resources. We would love to hear from you if you have the capacity and are willing to discuss and support either the upgrade of existing VET WestOne resources or possibly developing new resources in the following categories to support the qualifications in your areas of delivery.

- Asset Maintenance (Fire Protection Systems | Cleaning Services | Carpet Cleaning)
- Business Services (Clerical | Administration | Business Management)
- Business Services (Education | Medical | Legal)
- Business Services (Human Resources | Marketing | Project Management)
- Business Services (Occupational Health & Safety)
- Business Services (Record Keeping | Customer Contact)
- Financial Services (Banking | Bookkeeping | Accounting)
- Financial Services (Insurance)
- Pest Management
- Property Services (Real Estate | Property Operations & Management | Business Broking)
- Security
- Surveying and Access Consulting



For further information please visit our website www.westone.wa.gov.au or call 1800 155 508.

CPSISC Workforce Development Regional Workshops

The CPSISC Workforce Development Regional Workshops will provide an opportunity for companies to find out how to access National Workforce Development Fund (NWDF) funding and also to see how the funding has worked for other organisations. The fund helps businesses to identify and address their current and future business and workforce development needs.

For further information please visit: <http://www.cpsisc.com.au/WorkforceDevelopment/workshops-2013>.

IBSA

Clean Energy Project

Draft units of competency/skill sets and resources are now available for final review and feedback. The proposed new units are:

- Improve energy efficiency in micro/small business operations

- Plan and implement energy efficiency in business operations
- Obtain and manage specialist advisory services
- Introduce cloud computing to business operations



The proposed skills sets are:

- Energy efficiency in business
- Cloud computing and digital skills for business

Two new resources:

- Energy efficiency guide for VET practitioners working with small business
- Customised version of TAESUS502 - Identify and apply current sustainability education principles and practice to learning programs (Energy efficiency focus)

These documents are available for download and review in the [IBSA Feedback Hub](#), or can be [downloaded from here](#). Please provide comments directly on the documents in the IBSA Feedback Hub. You may also leave feedback by completing the feedback sheets provided, or using tracked changes and emailing them to Sue Hamilton, Project Manager suehamilton@ibsa.org.au. **Feedback closes 20 APRIL 2013.**

Leadership and Management Review

Innovation and Business Skills Australia (IBSA) engaged Precision Consultancy (phase 1)to undertake research to:

- identify contemporary and emerging skill needs of Australian leaders and managers, and
- consider options for how the VET system can best meet these needs

The next phase involves the review of the management and frontline management competency standards and relevant qualifications in the Business Services Training Package. This phase will address current and emerging industry requirement and the recommendations identified and articulated in the Leadership and Management Final Scoping Report. Phase 2 will involve a round of national consultation.

Ability Associates Australia Pty Ltd – Denis Trevarthen will undertake this next phase.

FAPSTC will notify all stakeholders of the progress on this important review and also notify of impending workshops.

Cleaning RTO Network Meeting

FAPSTC will hold a Cleaning RTO Network Meeting on Thursday 23rd May 2013 commencing at 9.30am.